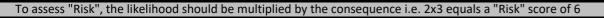
Risk Assessment Form

Issued 15/06/2021

Tridan

The essential engineering component



Process being	The effect of COVID-19 on employees and the ability to maintain		PH, ML, PC
evaluated.	business operations.		

Hazard	Who?	How?	Existing Control	L	С	R	Additional Control	L	С	R			
		Insufficient social distancing and hygiene procedures allowing transferal of airborne particles between employees and site visitors. Poor hygiene of social areas could Increase risk of transferal as been seen and cases have been observed on site.	Perspex screens added to desks in Sales/Operations Office, Production Office and desks in Production control moved to achieve 2 metre distancing.	2	3	6							
					Markings and signage added to the shop floor to try to minimise contact between employees.	2	3	6					
New highly contagious variant of COVID 19 is			Tables in canteen re-organised and separated by 2 metre markings, signage installed.	2	3	6							
prevalent within the local area, this has caused a greater risk of transferal of	All employees		hygiene procedures allowing transferal of airborne particles	hygiene procedures allowing transferal of airborne particles	hygiene procedures allowing transferal of airborne particles	Hand sanitiser dispensers installed at various locations for employees use.	2	3	6	No additional measures are required, exisiting controls are to remain in place until next review date.			
COVID-19 virus impacting on the well being of employees and the ability of the company to fulfil customer			All non essential visits cancelled, COVID questionnaire introduced for essential visitors, approval has to be granted by a management representative before site entry granted.	2	3	6	Measures put in place have been succesful to date, we will continue to monitor and act as appropriate.						
commitments.			Guidance posters placed throughout the factory regarding hygiene, social distancing etc.	2	3	6							
			Current daily cleaning & sanitising by designated internal cleaner.	2	3	6							

In line with the current extension of the COVID restrictions remaining in place until the 19th July, we have reviewed our proccesses and believe the measures we have in place are still relevant to the business.

A further review will be held W/E 23rd July, or sooner in line with emerging government guidance.



20 - 25 **STOP** Stop activity and take immediate action **URGENT ACTION** 15 - 16 Take immediate action and stop activity if necessary 8 - 12 ACTION Improve within a specified timescale 3 - 6 MONITOR look to improve at next review / significant change 1 - 2 **NO ACTION**

No further action, maintain controls & review

Likelihood	1	Highly Unlikely
	2	Unlikely
	3	Possible
	4	Probable
	5	Certain

Consequence	1	No Transmission
consequence	2	Slim chance of transmission
	3	Isolated cases - Self isolation by individual employees, minimal business impact. Possibility of short shutdown and deep clean.
	4	Larger amounts of cases - greater shielding/isolation of staff required, ability of company to trade significantly reduced. Increased possibility of short shutdown and deep clean.
	5	Serious health issues for infected employees and long term absence, company cannot trade due to staff shortages caused by isolation rules. Possible shutdown of operations for extended period.